

ENVIRONMENTAL HEALTH AND SAFETY MANAGER

*Safety Precautions and Procedures Implementation | Regulatory Compliance | Problem Analysis and Resolution
Facility Management | Cost Reduction | Performance Evaluation | Leadership Training and Development*

QUALIFICATIONS PROFILE

Seasoned and intuitive professional, with broad-based experience in leading, developing, and realigning program plans and activities toward optimum safety and hazard-free work environment. Known for commitment to achieve world-class performance related to environmental, health and safety as well as security in alignment with current policies and regulations. Expert in regulatory codes and guidelines; health and safety policies, procedures, and statistics; and Occupational Safety and Health Administration (OSHA) regulations, including various environment, health and safety (EHS) programs.

PROFESSIONAL EXPERIENCE

ABC COMPANY ▪ LOS ANGELES, CA

Quality, Environment, Health and Safety (QEHS) Manager 2018–Present

- Conduct regular visits to job sites for safety audits and daily monitoring of all safety programs with major subcontractors used
- Closely monitor key areas of OSHA violations at all work sites, while ensuring employee health and safety
- Render assistance in purchasing all company personal protective equipment (PPE) along with other safety equipment while staying within the budget
- Facilitate safety training meetings and exercises to help employees understand the potential safety hazards in their work environment
- Cultivate productive relationships with clients by providing safety documentation, policies, and procedures

Notable Achievements:

- ✓ Created and implemented new safety policies and employee safety handbooks toward fulfillment of corporate goals
- ✓ Successfully built the Safety Committee, mainly responsible for the enforcement of safety standards, formulation of new safety precautions and procedures, and resolution of safety and health issues within the work sites
- ✓ Conceptualized emergency action plans with detailed floor designs to ensure the safety of company property and employees in the event of an emergency
- ✓ Improved the company's corporate safety compliance rating from 0% to 80% within seven months

DEF COMPANY ▪ CERRITOS, CA

Safety Management Officer 2016–2018

- Presided over biweekly safety training orientation for all newly hired employees
- Executed TB/N95 respirator fit testing for more than 300 employees, such as weekly construction area inspections
- Attended various Safety Committee meetings, including patient, employee, and visitor safety

Notable Achievements:

- ✓ Developed and implemented the EPA Spill Prevention and Control Countermeasures plan for AGH Suburban campus
- ✓ Designed and employed Lockout Tagout safety procedures for various types of machinery

EDUCATION

Bachelor of Science in Health and Environmental Safety Management: 2011, GPA: 3.5
ABC University, San Francisco, CA

CERTIFICATIONS

OSHA 30-Hour General Industry Outreach Certification
OSHA 40-Hour HAZWOPER Certification
Certified Red Cross CPR/FA/AED Instructor Certification
OSHA 30-Hour Construction Outreach Certification

TECHNICAL ACUMEN

Floor Planner Software | Microsoft Office Suite (Outlook, Excel, and Word)