Resume Dummies

ADDRESS: 4TH STREET, ANYPLACE, ANYWHERE 44444 PHONE: 444.444.4444 EMAIL: RESUMESAMPLE@EMAIL.COM

SAFETY MANAGER

QUALIFICATIONS PROFILE

Methodical and goal-focused professional, offering extensive experience in construction operations, including safety management and emergency response. Known for adeptness in maintaining site and personnel safety by establishing a safety-focused work environment; identifying and mitigating potential risks; and enforcing safety practices and regulations. Skilled at leading, training, and guiding staff and teams toward the accomplishment of assigned projects and tasks. Effective at collaborating with key decision makers and stakeholders in addressing arising issues and challenges.

AREAS OF EXPERTISE

- Site Inspection

SAFETY MANAGER

- Root Cause Analysis
- Hazardous Material Handling
- Safety Program Administration
- Project Planning and Coordination

- Hazard Assessment
- Relationship Building
- Data Gathering and Analysis
- Incident and Accident Investigation
- Documentation and Report Generation

PROFESSIONAL EXPERIENCE

ABC COMPANY - San Francisco, CA

DEC 2018–PRESENT

- Take charge of formulating project plans and briefing construction crews to ensure their safety during high-risk construction activities.
- ^a Check workers' training credentials and certifications to guarantee they are qualified for the assigned tasks.
- Keep track of construction site's activity by facilitating daily site visits during construction and fit-out activities.
- Prepare and issue immediate stop work order for any safety-related issues and concerns, including required corrective actions to drive safe and efficient construction operations.
- Preside over pre-construction meetings and participate in tailgate safety meetings.
- Generate and submit safety reports and documentations.

DEF COMPANY • San Francisco, CA

SAFETY MANAGER

- Conducted training and orientation of employees on various safety management programs.
- Chaired and attended daily and weekly safety meetings to maintain proactive coordination with subcontractors.
- ^a Thoroughly investigated incidents and accidents, including analysis of any reported issues.
- Performed onsite inspections, safety walks, and risk assessment activities.
- Built and managed safety programs for heavy civil construction projects.
- Executed site visits on a daily basis to keenly monitor construction activities.

EDUCATION

BACHELOR OF SCIENCE IN HEALTH AND SAFETY University of GHI, San Francisco, CA AUG 2012-NOV 2018